



# MCC 2012

MONROE COMMUNITY COLLEGE

## International Student Application for Admission

### APPLICATION INSTRUCTIONS AND INFORMATION

#### Application Deadline

Applications are recommended to be received by:

- September Admission – June 1
- January Admission – November 15

[www.monroecc.edu](http://www.monroecc.edu)

MONROE COMMUNITY COLLEGE is a Unit of the State University of New York

### GENERAL INFORMATION

- **Tuition.** Non-New York State resident tuition is \$3,060 a semester. Subject to change.
- **Housing.** Applying for on-campus housing is a separate process. Visit [www.monroecc.edu/go/housing](http://www.monroecc.edu/go/housing) or email [residencehalls@monroecc.edu](mailto:residencehalls@monroecc.edu).
- **Calendar.** Fall semester begins the first week of September. Spring semester starts the fourth week of January. Summer sessions (day and evening) begin late May and early July. Intersession runs the first three weeks in January.
- **Catalog.** The Monroe Community College Catalog/Student Handbook is available online at [www.monroecc.edu/go/catalog](http://www.monroecc.edu/go/catalog).

## APPLICATION INSTRUCTIONS AND INFORMATION ■ ■ ■

### Your completed application for admission must include the following:

#### INTERNATIONAL STUDENT APPLICATION & ESSAY

Carefully read all instructions and complete all pages of the application. Please print or type.

#### ENGLISH LANGUAGE PROFICIENCY

Test of English as a Foreign Language (TOEFL) must be taken if English is not your native or first language. MCC requires a minimum score of 500 (paper-based), 173 (computer-based), or 61 (internet-based) to be considered for admission. MCC's school code for test scores is 2429. For more information about TOEFL, please visit [www.ets.org/toefl](http://www.ets.org/toefl).

#### FINANCIAL DOCUMENTATION

Submit official bank statements showing availability of sufficient funds to pay for at least one year of study. The proof of financial support is required of all F-1 applicants seeking a Certificate of Visa Eligibility (Form I-20). The statements should be current, official, and in English.

#### DECLARATION OF FINANCES

Complete and sign the Declaration of Finances Form found on pages 6 and 7 of this packet.

#### HIGH SCHOOL TRANSCRIPT

Submit official high school transcripts (marks sheets, exam results, certificates). Photocopied transcripts are acceptable as long as they are signed and certified by a school official. Transcripts must be in English and include proof of graduation or completion.

#### COLLEGE TRANSCRIPTS (if applicable)

Submit official transcripts of all post-secondary coursework. If you wish to transfer foreign college credit to MCC, you must use a credential evaluation service such as WES (World Education Services, [www.wes.org](http://www.wes.org)).

#### PHOTO IDENTIFICATION

Provide a copy of an official government-issued form of identification, such as a passport.

#### PROOF OF IMMUNIZATION

Once admitted, every student is responsible to provide documentation of immunization against mumps, measles, and rubella. The College will automatically enroll all F-1 students in mandatory health and accident insurance policies.

### MAIL COMPLETED APPLICATION TO:

Admissions Office  
Monroe Community College  
1000 East Henrietta Road  
Rochester, New York 14623-5780  
Phone: 585.292.2200

### APPLICATION DEADLINE:

Applications are recommended to be received by:  
September Admission – June 1  
January Admission – November 15



# B. ENROLLMENT INFORMATION

## 16. PROGRAM OF STUDY

First choice \_\_\_\_\_  
*Program Name* *Program Code*

Second choice \_\_\_\_\_  
*Program Name* *Program Code*

17. SEMESTER YOU PLAN TO ENTER  January 20\_\_\_\_  September 20\_\_\_\_

Program Name	Code	Location
Accounting: General (A.A.S.)	AC01	B
Addictions Counseling (A.S.)	AS01	D
Advertising: Commercial Art (A.S.)	AD01	B;D
African American Studies (Sequence)	DC03	B
Air Conditioning Technology:		
Heating & Ventilating (A.A.S.)	HV01	A
Applied Integrated Technology (Manufacturing) (A.A.S.)	AI01	B
Apprentice Training: Machine Trades (A.A.S.)	PM03	A
Biotechnology (A.A.S.) <sup>2</sup>	BT01	B;D
Biology (Sequence) <sup>3</sup>	LS02	B
Business Administration (A.S.)	BU01	B
Business: International Business (A.S.)	BI01	B;D
Chemistry (Sequence) <sup>3</sup>	LS03	B
Child Care Practitioner (Sequence)	HU05	B
Cinema and Screen Studies (A.S.)	CN01	B
Communication & Media Arts (A.S.)	CM01	B
Computer Information Systems (A.A.S.)	CI01	B
Computer Information Systems (A.S.)	CI02	B
Computer Science (A.S.)	CS01	B
Computer Systems Technology (A.A.S.) <sup>2</sup>	CP01	B
Construction Technology (A.A.S.)	CT01	B
Criminal Justice (A.S.)	CJ01	D
Criminal Justice-Corrections Administration (A.A.S.)	CJ02	D
Criminal Justice-Police Science (A.A.S.)	CJ03	D
Cultural Studies (Sequence)	DC04	B
Education:		
Adolescence - Grade 7 - Grade 12 (A.A.)	EA01	B;D
Childhood - Grade 1 - Grade 6 (A.A.)	EC01	B;D
Early Childhood Education - Birth - Grade 2 (A.A.)	EE01	B;D
Education - Undecided (Sequence)	ED01	D
Electrical Engineering Technology: Electronics (A.A.S.)	ET01	B
Engineering Science (A.S.)	EN01	B
Aero/Civil/ Mechanical Engineering (Sequence)	EN02	B
Chemical Engineering (Sequence)	EN03	B
Computer Engineering (Sequence)	EN04	B
Electrical Engineering (Sequence)	EN05	B
Entrepreneurial and Applied Business Studies (A.A.S.)	EP01	B;D
Environmental Science (Sequence) <sup>3</sup>	LS04	B
Fine Arts (A.S.)	FA01	B
Fire Protection Technology (A.A.S.)	FR01	P
Gender & Sexuality Studies (Sequence)	DC05	B
Geosciences (Sequence) <sup>3</sup>	LS05	B
Global Studies (Sequence)	DC06	B
Health Information Technology (A.A.S.) <sup>2,4</sup>	HI01	B
Health Studies (A.S.)	HS01	B
History: American History (Sequence) <sup>3</sup>	LA06	B
History: Global History (Sequence) <sup>3</sup>	LA07	B

Program Name	Code	Location
Hospitality Management (A.A.S.)		
Food Service & Culinary Arts (Sequence)	HM02	B
Golf Management (Sequence)	HM03	B
Hotel Technology (Sequence)	HM04	B
Travel and Tourism (Sequence)	HM07	B
Humanities (A.A.)	LH02	B;D
Humanities and Social Sciences (A.A.)	LH01	B
Human Services (A.A.S.)	HU01	D
Human Services (A.S.)	HU10	D
Information Technology (A.S.)	IT01	B
Interior Design (A.A.S.) <sup>2,4</sup>	ID01	B
Landscape Architecture (Sequence) <sup>3</sup>	LA08	B
Liberal Arts (General Studies)	LA04	B;D
Mathematics (Sequence) <sup>3</sup>	MC02	B
Mechanical Technology (A.A.S.)	MT01	B
Nutrition (Sequence) <sup>3</sup>	LA10	B
Office Technology/Office Administration (A.S.)	OF01	B;D
Office Technology:		
Office Administrative Assistant (A.A.S.)	OF02	B;D
Office Technology/Administrative:		
Legal Office Assistant (A.A.S.)	OF03	B;D
Optical Systems Technology (A.A.S.)	OT01	B
Optical Systems Technology:		
Electro-Optics (Sequence) (A.A.S.)	OT03	B
Music Performance <sup>6</sup>	MU01	B;D
Physical Education Studies (A.S.)	PE01	B
Physics (Sequence) <sup>3</sup>	LS06	B
Political Science (Sequence) <sup>3</sup>	LA11	B
Precision Machining	PM01	A
Pre-Chiropractic Medicine (Sequence) <sup>3</sup>	LA12	B
Pre-Forestry (Sequence) <sup>3</sup>	LS07	B
Pre-Pharmacy (Sequence) <sup>3</sup>	LS08	B
Public Relations (A.S.)	PR01	B
Social and Behavioral Sciences (Sequence) <sup>3</sup>	LA13	B
Urban Studies (Sequence)	DC07	B
Visual Communication: Graphic Design (A.A.S.)	VC01	B
Visual Communication: Photo/Television (A.A.S.)	VC02	B
Undeclared	LA01	B;D
KEY*		
A = Applied Technologies Center		
B = Brighton Campus		
D = Damon City Campus		
P = Public Safety Training Facility		
2 Specialized courses available only during the day		
3 Advisement Sequence - Designed to fulfill Liberal Arts degree requirements		
4 Begin September only		
5 Begin January only		
6 Audition required		

## C. EDUCATIONAL BACKGROUND

18. List all institutions with dates of attendance. Attach separate list if needed.

High School	Name	City	State	Zip Code	Graduation Date
College/University	Name	State	Country	Attendance Dates	Degree(s) or Credits Earned
College/University	Name	State	Country	Attendance Dates	Degree(s) or Credits Earned

## D. ENGLISH PROFICIENCY

19. Is English your native language?  Yes  No  
 If not English, please specify your native language: \_\_\_\_\_
20. Have you taken TOEFL?  Yes  No  
 If you answered YES to this question, what date did you take the TOEFL test? \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YYYY
- If you answered YES to this question, what was your TOEFL score? \_\_\_\_\_
- Are you currently enrolled in an Intensive English Language Program?  Yes  No

## E. FINANCES

It is estimated that the cost of study at Monroe Community College is about \$16,000 U.S. dollars per academic year of 9 months (September-May). Shared living expenses can significantly reduce expenses. Indicate your resources in U.S. dollars on the DECLARATION OF FINANCES sheet.

### ESTIMATED BUDGET FOR ONE ACADEMIC YEAR (SEPTEMBER-MAY) IN U.S. DOLLARS\*

Non-Resident Tuition/Fees* (activities fees, accident insurance, health fee, parking)	\$7,300.00
Living Expenses for off campus housing (including furnishings, utilities, and household supplies)	\$6,000.00
Living Expenses for on campus housing (MCC does not have on-campus housing for students living with spouses or families)	
Single	\$6,600.00
Double	\$5,700.00
Mandatory Health Insurance**	\$475.00
Other: Books, supplies, food, personal and recreational expenses	\$2,000.00 (estimated)
<b>Estimated Academic Year Expenses (Sept.-May)</b>	<b>\$15,775.00</b> Off-campus living
<b>in Total U.S. dollars</b>	<b>\$16,375.00</b> On campus - single
	<b>\$15,475.00</b> On campus - double

\*Tuition and fees subject to change.

\*\*New York State law requires that sickness insurance, repatriation insurance and evacuation insurance be carried by all international students. Current policy provides that this expense be paid at the same time tuition is due.

Federal & State Financial Aid is not available for International students at Monroe Community College. It is imperative that adequate sources of finances be available, without working, for the duration of study. All prospective international students are required by the U.S. Citizenship and Immigration Services (USCIS) to provide documented evidence of financial resources for their first full academic year (9 months / 2 semesters) prior to MCC issuing the Form I-20 (application for F-1 student status). At Monroe Community College, the required amount for the first full academic year is between \$15,475 - \$16,375 in U.S. funds for the 2011-2012 academic year. This amount is based on the college's estimate of tuition and fees, housing, books and supplies, medical insurance, and miscellaneous living expenses.

### ALL APPLICANTS READ CAREFULLY AND SIGN

I certify that the information given in this credential is complete and has been completed by me and accurate to the best of my knowledge. I agree to comply with any necessary regulations and understand that any knowing or intentional falsification of the information I submit may be grounds for summary dismissal from my studies. Furthermore, I have read and I understand all the information provided on this application.

Signature \_\_\_\_\_ Date \_\_\_\_\_

# DECLARATION OF FINANCES ■ ■ ■

All F-1 international applicants must document their ability to meet all education and living expenses for the first year of study before Monroe Community College can issue a Certificate of Visa Eligibility (Form I-20). The current costs of attending Monroe Community College are outlined on page 5.

All documentation should be dated within 3 months of the date you submit your application to MCC. You may demonstrate your ability to meet all educational and living expenses by providing evidence of any combination of funding and support from the following sources:

SOURCE	REQUIRED DOCUMENTATION
Personal/Family Savings:	Original bank statement of account verifying the total amount of liquid funds available, verified by a bank official. Salary statements and property cannot be used.
Scholarship:	An official scholarship letter addressed to Monroe Community College from the Institution awarding the scholarship. The letter must contain the name of the applicant, duration of the award, the amount of funds available for each year of study.
Government/Employer:	An official letter addressed to Monroe Community College indicating the amount of support being offered. It should contain the same information as the "Scholarship" letter above.
Loans:	An official letter from the credit or lending institution indicating the approval and amount of the loan.

- Only original or true, certified copies are acceptable. Photocopies & Faxed copies are not acceptable.
- This information is required for visa eligibility determination only.
- Bank statements carry no liability on the part of the bank.

## SOURCE OF FUNDS

Check (✓) the box(es) to show where your financial support will come from and indicate the amount that will come from that source.

SOURCE	AMOUNT
<input type="checkbox"/> Personal Account	\$ _____
<input type="checkbox"/> Family/Relative Sponsorship	\$ _____
<input type="checkbox"/> Scholarship	\$ _____
<input type="checkbox"/> Student Loan	\$ _____
<input type="checkbox"/> Government/Company	\$ _____
<input type="checkbox"/> Other (specify)	\$ _____
TOTAL:	\$ _____

**APPLICANT INFORMATION**

1. Legal Name \_\_\_\_\_  
*Last First Middle*

2. Permanent Address \_\_\_\_\_  
*No. and Street Town or City*  
\_\_\_\_\_  
*Province or State Country Zip Code*

3. Intended field of study (see Program List on pg. 4) \_\_\_\_\_

4. Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

5. Country of Citizenship: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

6. A student wishing to have his/her family accompany him/her must document the following amounts for each family member per calendar year of intended study: Spouse: \$4,800 per calendar year; Each Child: \$2,400 per calendar year.

- I plan to come **without** dependents (spouse/children).
- I plan to come **with** dependents. The following dependents will accompany me.

List full name and relationship to you: \_\_\_\_\_

Gender:  Male  Female Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

List full name and relationship to you: \_\_\_\_\_

Gender:  Male  Female Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

**SPONSOR INFORMATION**

1. Legal Name \_\_\_\_\_  
*Last First Middle*

2. Permanent Address \_\_\_\_\_  
*No. and Street Town or City*  
\_\_\_\_\_  
*Province or State Country Zip Code*

3. Country of Citizenship: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

4. Relationship to Applicant \_\_\_\_\_

**CERTIFICATIONS**

**To be completed by the sponsor(s):** This is to certify that I (we), the undersigned, have agreed to provide the funds indicated above to the applicant for the purpose of full-time study at Monroe Community College. I am (we are) submitting bank statements indicating the availability of these funds.

\_\_\_\_\_  
*Sponsor's Signature Date Relationship to Applicant*

\_\_\_\_\_  
*Sponsor's Signature Date Relationship to Applicant*

**To be completed by the applicant:** This is certifying that the information on the form is complete & accurate to the best of my knowledge. I am fully aware that any false or misleading statement will result in an automatic denial of admission. I also understand that financial aid is not available to me during my studies at MCC.

\_\_\_\_\_  
*Applicant's Signature Date*

